

PEACE OFFICERS RESEARCH ASSOCIATION OF CALIFORNIA

SOUTH SAN JOAQUIN CHAPTER BY-LAWS

ARTICLE I

Objectives and Principles

- Section 1. This Chapter shall be known as the SOUTH SAN JOAQUIN CHAPTER of the Peace Officers Research Association of California, hereafter referred to as PORAC.
- Section 2. The objective of this Chapter is to unite all persons within its jurisdiction for their economic, professional, and social advancement. It shall be the aim of the Chapter to collect, study, standardized, summarize, and distribute factual data in order to promote the professional qualifications and standing of peace officers, to stimulate mutual cooperation between law enforcement agencies, to secure for all peace officers adequate compensation for the performance of their professional duties and improve conditions of employment.
- Section 3. This Chapter is founded on the principle that peace officers, united in mutual interest and acting in a spirit of cooperation, may, through the free exercise of their constitutional freedoms of association and self-organization, best promote their own welfare.
- Section 4. There shall be no headquarters or general offices of this Chapter.
- Section 5. The mailing address for the Chapter shall be determined by the Chapter Officers.

ARTICLE II

Membership

- Section 1. The membership of this Chapter shall consist of those local member associations and individuals as defined in Article II of the PORAC Bylaws, which are located within the Chapter's geographical area as defined in Article IV of the PORAC Bylaws.
- Section 2. Active members shall consist of those employee organizations, a majority of whose membership consists of peace officers or public safety officers as defined in Section 830 or 831 of the Penal Code and other entities admitted to active membership under the PORAC Bylaws and Standing Rules (S.R.)

Section 3. Retired peace officers shall be eligible for retired membership as Retired Associate Members of PORAC or active membership through their active membership association.

Section 4. Membership Standing

- A. Associations belonging to this Chapter will be considered members in good standing when all dues and assessments to PORAC are current.
- B. Active members who are in good standing shall have the right to vote. Active members who are not in good standing shall not have the right to vote on issues before the Chapter.

ARTICLE III

Chapter Officers

Section 1. The officers of this Chapter shall be President, Vice President, Secretary and Treasurer who will each be elected for one (2) year term. The President and Treasurer shall be elected in odd numbered years. The Vice President and Secretary shall be elected in the even numbered years. The Chapter shall also elect a Chapter Director who shall be elected for a two (2) year term. The Chapter Director shall be elected in accordance with Article IX, Section 8 of the PORAC Bylaws. Directors at Large will also have a seat on the Executive Board and are designated by their respective associations rather than elected by the chapter.

Amended 2018

Section 2. The Chapter Officers shall be elected as follows:

- A. No member of this Chapter shall be eligible for election to office unless their association is in good standing with PORAC.
- B. Nominations shall be made at the Chapter meeting not less than two months nor more than three months preceding the Annual Conference of Members. Each nomination must be made by a member of an active association in good standing with PORAC. Such nominations shall be included in the minutes of that meeting and mailed to all member associations in the Chapter, with the notification that the election will be held at the next Chapter meeting.
- C. At the next Chapter meeting held following the nominations, further nominations may be made. Such nominations may

only be made by a member of an active association in good standing with PORAC.

Amended 2016

- D. Following the close of nominations, the election shall be held, either by secret ballot or by voice vote, and in accordance with Article X of the PORAC Bylaws and Standing Rules.
- E. The newly elected Officers will take office at the beginning of the year following the election. As the elections take place at the end of the year, the terms will begin January 1st, following the elections and run for 2 years. (example: a President elected in 2015 will serve as President from Jan. 1, 2016 to Dec. 31, 2017)

Amended 2016

Section 3. Vacancies

- A. A vacancy can be caused by resignation of the Officer or Director, long term illness, death or removal from office by the Chapter membership.
- B. A vacancy occurring in any office, excluding the office of Chapter Director may be filled for the remaining unexpired term by a majority vote of the Chapter members until the next regular election for that office. A vacancy occurring in the office of Chapter Director shall be filled for the remaining unexpired term by appointment by the Executive Board.
- C. The Executive Board will accept names from interested non-At Large members for two weeks following notification to all non-At Large associations. After the two-week window closes, the Executive Board will review, discuss, and appoint a new Director to finish the term.

Amended 2018

ARTICLE IV

Removal from Office

Section 1. Any Officer of the Chapter who becomes negligent in the performance of their duties or guilty of any acts detrimental to the welfare of the Chapter may be removed from office by a majority vote of the voting membership.

Section 2. Any member may initiate a petition for the purpose of recalling one or more Officers of the Chapter.

Section 3. The petition must bear the signature of at least twenty-five (25) percent of the total voting associations within the Chapter. The petition shall be signed by the association president on behalf of their

association. The president shall print or type their name beside their signature and the date of signing.

Section 4. Upon receipt of such petition, the President of the Chapter or the Vice President, if the President stands for recall, shall notify all associations in good standing of the recall vote to take place at the next regularly scheduled Chapter meeting.

Section 5. A majority vote of all voting active associations in attendance will suffice for recall.

ARTICLE V

Executive Committee

Section 1. The Executive Committee of the Chapter shall consist of the President, Vice President, Secretary, Treasurer, and Chapter Director and Directors at Large.

Amended 2018

ARTICLE VI

Powers

Section 1. Subject to the limitations in these Bylaws, the Executive Committee shall exercise the power of the Chapter, control its property and conduct its affairs, except as otherwise provided by law.

Section 2. Except as otherwise provided in these Bylaws, the Executive Committee shall exercise the power of the Chapter.

Section 3. The Chapter's general fund shall be under the direct control of the Chapter Officers.

Section 4. Each Chapter Officer shall be thoroughly familiar with the Bylaws of the Chapter and PORAC.

ARTICLE VII

Meetings

Section 1. Chapter meeting shall be held quarterly on a date and time determined by the Executive Committee. Notification to the membership shall be made 30 days in advance of the date and time of the meeting to the Chapter Membership.

Section 2. Meetings of the Executive Committee may be called by the President as deemed necessary. A quorum at any Executive Committee meeting

shall consist of a majority of the members of the Executive Committee.

ARTICLE VIII

Duties of Chapter Officers

Section 1. The President shall:

- A. Preside over Chapter meetings.
- B. Appoint all Standing and Special Committees
- C. Take any and all actions delegated or necessary to benefit the members of the Chapter and to further the aims and purposes of PORAC.

Section 2. The Vice President shall:

- A. Preside over Chapter meetings in the absence of the President.
- B. Assume all responsibilities of the President in their absence.
- C. Take any and all actions delegated or necessary to benefit the members of the Chapter and to further the aims and purposes of PORAC.

Section 3. The Secretary shall:

- A. Keep the minutes of all Chapter meetings and disseminate them to all member associations.
- B. Conduct such correspondence as directed, and maintain such files as are necessary.
- C. Shall cause the notice of each meeting date and location to be sent to each association required in these Bylaws.
- D. Take any and all actions delegated or necessary to benefit the members of the Chapter and to further the aims and purpose of PORAC.

Section 4. The Treasurer shall:

- A. Keep the financial records of the Chapter and maintain a checking account in the name of the Chapter.
- B. Sign all checks drawn on the Chapter checking account.
- C. Submit a quarterly report to the PORAC State Office on the

finances of the Chapter.

- D. Take any and all actions delegated or necessary to benefit the members of the Chapter and to further the aims and purpose of PORAC.

Section 5. The Chapter Director shall:

- A. Discharge the duties as set forth in the Chapter and PORAC Bylaws.
- B. Take any and all actions delegated or necessary to benefit the members of the Chapter and to further the aims and purpose of PORAC.

ARTICLE IX

Voting

Section 1. Voting on any matter to come before a Chapter meeting shall be by voice vote unless otherwise requested by any member of an active association in attendance.

- A. In the event a representative vote is requested, each active member association shall be entitled to cast one vote as an association and one additional vote for each 100 eligible members, as set forth in Article X of the PORAC Bylaws.
- B. Chapter votes by active association shall be cast by the president of that association or by the president's designee who is a member of that association Executive Board. In the absence of an association president of an At Large Association, the Director at Large shall serve as the president's designee regardless of Association Executive Board status.
Amended 2018
- C. Proxy voting shall be permitted so that those associations who find it impossible, due to time and distance constraints, to have a representative present at the Chapter meetings shall not be denied a vote in Chapter affairs.

1. Proxies shall be in writing and shall indicate the name of the signature of the President or his/her signature, and the date the proxy form is signed.

2. A proxy will be valid only for the next scheduled meeting after it is given.

- a. A proxy will not be valid if a representative of the association granting the proxy attends the meeting.
- b. A proxy will be valid only for stated agenda items.
- c. A proxy, once given, shall not be rescinded except as provided in 2(a) above.

ARTICLE X

Political Endorsements/Recommendations

- Section 1. Political endorsements/recommendations of candidates for election will be made only in the following manner:
- A. In local city, county and judicial elections, and local ballot measures, the endorsements must have the unanimous vote of all active associations representatives in the area affected.
 - B. In primary elections for Statewide offices, recommendations will be made only by a two-thirds (2/3) vote of all active association representatives at a regular Chapter meeting.
 - C. Endorsements may be made for opposing party candidates for the same office.
 - D. In general elections, Chapter endorsement or recommendations may be made by the majority vote of the active association representatives at a Chapter meeting.
 - E. On votes for endorsement/recommendations made by PORAC, the Chapter Director is obligated to vote in accordance with the vote of the Chapter, provided that a vote on the candidate has been taken at a Chapter meeting.
- Section 2. The Chapter shall not make endorsements contrary to that of PORAC S.R. Article V on State or Federal offices.

ARTICLE XI

Conflicts between Chapter and PORAC Bylaws

- Section 1. Portions of the PORAC Bylaws are incorporated by reference into these Bylaws.
- Section 2. If any part of these Bylaws is found to be in conflict with the PORAC

Bylaws, that part found to be in conflict shall be invalid, but such invalidity will not affect the remaining Bylaws.

ARTICLE XII

Amendment of Chapter Bylaws

Section 1. These Bylaws may be amended as follows:

- A. Any proposed amendment must be presented, in writing, at regular Chapter meeting at which time the proposal may be discussed, but action will be held over until the following meeting.
- B. The text of the proposed amendment will be included in the minutes of the meeting, will be sent by the Secretary to all member associations and will include the statement that the proposed amendment will be voted upon at the next Chapter meeting.
- C. The proposed amendment will be adopted providing two- thirds (2/3) of votes cast favor the amendment and providing that provisions of subsection A, B and C of this Article have been complied with.
- D. D. Proposed Bylaws shall be submitted to the PORAC Board of Directors for approval in compliance with PORAC Bylaw Article V, Section 4, Subsection A and PORAC Standing Rule Article V, Section 5.

Amended 2018

ARTICLE XIII

Rules of Order

Section 1. Roberts Rules of Order, Newly Revised, shall govern the conduct of all meetings except as may be otherwise provided in these Bylaws.

Section 2. The order of business at all meetings shall be that which is directed by the President of that meeting.

Section 3. The Chapter may establish Standing Rules as deemed necessary, provided such rules are not inconsistent with these Bylaws or the PORAC Bylaws and Standing Rules.

STANDING RULES

S.R. 2018-01 Symposium

The chapter will send a minimum of two members of the Chapter Executive Board to the Annual PORAC Symposium. The chapter will pay for the Symposium registration and hotel room for each of the board members. The board members will provide their own transportation to and from the Symposium as well as their own meal expenses.

In the event that no board members can attend the Symposium, the Chapter Executive Board will choose from the general membership a member or members to send in place of the board members.

S.R. 2018-02 PAC/PIC Contributions (Replaced by S.R. 2019-02)

~~In making PAC/PIC Contributions for local races and initiatives, the chapter may contribute up to \$1000.00 per election from the appropriate fund.~~

S.R. 2018-03 Line of Duty Death of Chapter Member (replaced by S.R. 2019-03)

~~The chapter will send a floral arrangement to either the family or funeral home for the fallen officer who is a chapter member. The cost shall not exceed \$150.00.~~

S.R. 2019-01 Dual Roles on Executive Board

When more than one position is held on the Executive Board by one person, that person shall only have one Executive Board vote. This should be referred to as the "One person, one vote rule".

For purposes of determining a majority vote, the Executive Board count shall be depleted by the additional number of positions held by an individual to keep the vote accurate.

S.R. 2019-02 PAC/PIC Contributions (Replacing 2018-02)

In making PAC/PIC Contributions for local races and initiatives, the chapter may contribute up to \$1,500.00 per election from the appropriate fund.

S.R. 2019-03 Line of Duty Death of Chapter Member (Replacing 2018-03)

The chapter will send a floral arrangement to either the family or the funeral home for the fallen officer who is a chapter member. The cost shall not exceed \$500.00

S.R. 2021-01 Donations to Individual Chapter Members

When an individual member, or someone from their respective association on behalf of the member, makes a request for a monetary donation from the Chapter, it shall be voted on by the Chapter Executive Board unless the request is made during a chapter meeting. If the request is made during a chapter meeting, the membership in attendance shall vote on it.

The following restrictions apply for donation requests:

1. The Chapter shall not donate more than \$1,000.00 annually for individual member donations.
2. No individual donation shall be more than \$200.00.
3. No more than one donation per household per calendar year (Jan. 1 to Dec. 31).
4. Donations shall only be made for a member or the member's immediate family consisting of Spouse, children, and parents of member.

S.R. 2021-02 Standard Fund a Hero Donations

The Chapter will make a \$100.00 donation to any PORAC Fund a Hero Campaign that is established for the death of a PORAC Region 2 member. That amount will increase to \$250.00 for any member of the South San Joaquin Chapter.

S.R. 2021-03 Discretionary Spending

The Chapter Executive Board shall have Discretionary Spending privileges, at both the Annual Symposium and the Annual Conference of Members, of \$500.00 maximum at each event. The maximum amount is not per Executive Board Member, but rather a collective total.