

Peace Officers Research Association *of California*

Los Angeles South Chapter

Chapter Bylaws & Standing Rules

ARTICLE 1. Name

Section 1: The name of this organization shall be "The Los Angeles South Chapter of the Peace Officers Research Association of California" and hereinafter referred to as the Chapter.

ARTICLE 2. Purpose

Section 1: The Chapter shall pursue the "Objectives" of PORAC as set forth in Article 1 of the Bylaws of PORAC.

Section 2: The Chapter shall administer and manage all PORAC business within the authority and purview of the Chapter as required by the Bylaws of PORAC.

Section 3: The Chapter shall promote the welfare of its members.

Section 4: The Chapter shall secure the welfare of citizens by promoting the improvement of the administration of justice and the enforcement of law.

ARTICLE 3. Membership

Section 1: Membership in the Chapter shall be as provided in Article 3 of the Bylaws of PORAC.

Section 2: Revocation, suspension and restoration of member associations shall be as provided in Article 25 of the Bylaws of PORAC.

ARTICLE 4. Revenues

Section 1: Dues for membership in PORAC shall be assessed and collected as provided in Article 18 of the Bylaws of PORAC.

Section 2: Additional monies may be levied from member associations based upon a two-thirds successful vote of member associations at an announced or scheduled Chapter meeting wherein such assessment was duly agenzized, except that failure to pay a Chapter assessment shall not be punishable by suspension or revocation of membership.

ARTICLE 5. Meetings

Section 1: The Chapter shall hold regular meetings of the General Board on the third Thursday of the month or next business day if said

Thursday is a holiday, or as otherwise determined and duly announced at a Chapter meeting. The hour and place of said meetings shall be designated by the President.

Section 2: A special meeting of the General Board may be called by the President or ten members of the General Board. The person(s) calling the meeting shall cause the Secretary to notice said meeting as provided in Article 5, Section 5.

Section 3: A meeting of the Executive Officers may be called by the President or three Executive Officers. The person(s) calling the meeting shall cause the Secretary to give reasonable notice to General Members and Executive Officers. An Executive Officer meeting may be held without notice following the adjournment of a properly noticed General Board meeting when said General Board meeting was adjourned for lack of a quorum.

Section 4: A quorum of the General Board shall consist of three members of the General Board. A quorum of the Executive Board shall consist of the Executive Officers in attendance. Once convened, a regular or special meeting of the General or Executive Officers shall continue until adjourned, notwithstanding the loss of a quorum.

ARTICLE 6. Standing Committees

Section 1: The Standing Committees of the Chapter shall be the General Board and the Executive Officers, and as otherwise appointed by the President.

Section 2: The General Board shall consist of all Association Representatives and any Chapter member serving as a member of a Chapter Committee, except that said member shall not have the right to vote and thus shall serve in an advisory capacity to the Board, unless they are also the duly appointed Association Representative of their member association. The General Board shall have full authority and power to act for the Chapter.

Section 3: The Executive Officers are the Chapter Director, President, Vice President, Treasurer and Secretary. Notwithstanding Section 2, Article 6, the Executive Officers shall have full power and authority to act for the Chapter in emergency situations when notice cannot be given pursuant to Section 5, Article 5, or when a properly noticed General Board meeting adjourns for lack of a quorum.

ARTICLE 7. Officers

Section 1: The Chapter Director shall be elected as provided in Article 6 of the Bylaws of PORAC. His/her duties shall be to serve as a member of the PORAC Board of Directors as provided in Article 7 of the Bylaws of PORAC, and as a Chapter Officer.

Section 2: The President shall preside at all meetings of the Chapter. He/she shall generally supervise the affairs of the Chapter, and conduct elections as provided in the Bylaws of PORAC. He/she shall vote at the PORAC conference as provided by the Bylaws of PORAC, Article IV, Sec.1 (C). He/she may appoint a Parliamentarian, Sergeant at Arms and Secretary Pro Tempore in the absence of the Secretary. He/she shall appoint all Chapter committee chairs and serve as an ex-officio member of all committees. He/she shall perform such other duties, as may be necessary to carry out the provisions of these Bylaws and the wishes of the General and Executive Officers.

Section 3: The Vice President shall preside at all meetings of the Chapter in the absence of the President. Upon vacancy of the Office of the President, he/she shall automatically assume the Presidency. The Executive Officers shall appoint from the General Board a member to serve as Vice President upon the vacancy of the Vice Presidency.

Section 4: The Secretary shall take the minutes of all meetings, and shall notice all meetings as provided in these Bylaws. He/she shall handle correspondence and perform such other duties as may be prescribed by the President, Director and General and Executive Officers.

Section 5: The Treasurer shall receive and disburse, upon the proper orders of the President, Director and/or General and Executive Officers, Chapter funds. He/she shall make a financial report at monthly Chapter meetings, and as requested by the President, Director and/or General and Executive Officers.

Section 6: The Parliamentarian shall assist the President, upon request, in the efficient and orderly conduct of all meetings in conformance with Robert's Rules of Order, Revised, which shall be the parliamentary authority of the Chapter.

Section 7: The Sergeant at Arms shall maintain the orderly behavior of members, look after the comfort of members and guests, and be the official greeter of the Chapter. He/she may present the flag of the United States at the opening of all meetings, and shall enforce the orders of the President.

ARTICLE 8. Elections/Appointments

Section 1: President, Vice President, Secretary and Treasurer shall be elected by the plurality vote of the General Board, or of the Executive Officers in the absence of a quorum for a General Board meeting, annually, prior to September 30. The Secretary shall notice the Election Meeting as provided in Section 5, Article 5. The Election Meeting may be held concurrently with a regular General or Executive Officer meeting.

- Section 2: The Executive Officers (Chapter Director, President, Vice President, Secretary and Treasurer) shall assume office on January 1st following the previous year's elections, or as provided in the Bylaws of PORAC.
- Section 3: The terms of office for Executive Officers shall be one year unless re-elected, or as necessarily continued should elections per Section 2, above, not occur in a timely manner.
- Section 4: Association Representatives shall represent their Member Associations for such terms and in such manner as prescribed by their Associations. However, should the President question the authority of an individual to serve as an Association Representative, the President may deny the individual the right to vote pending verification of his/her authority to serve as an Association Representative.
- Section 5: The President shall annually appoint Representatives for PAC Committee, and other committees as deemed appropriate, subject to ratification of the General Board.

ARTICLE 9. Voting

- Section 1: At General Board meetings regardless of Article 5, Section 2 of the Bylaws of PORAC, each Member Association shall be entitled to one vote per voted issue, despite their total number of dues paying members. Generally, despite also being an Executive Officer, such individuals may cast only one vote.
- Section 2: At Executive Officer meetings each Executive Officer, and Board Member shall be entitled to only one vote.

ARTICLE 10. Vacancies

- Section 1: The President shall, in the event of a vacancy during term of office, appoint from the General Board individuals to the offices of Vice-President, Secretary and Treasurer, as well as PAC Representatives, and any other appropriate positions, subject to ratification of the General Board.

ARTILCE 11. Recall

- Section 1. Any Executive officer may be recalled from office for conduct unbecoming a Chapter Officer. The General Board may, by a two-thirds vote of those in attendance, and the Executive Board may, by a four-fifths vote, remove an officer provided that notice of the intention to recall was provided by the Secretary according to Section 5, Article 5.

ARTICLE 12. Amendments

Section 1: These Bylaws may be amended by a two thirds vote of those members in attendance at a General Board meeting or by a four fifths vote of those members in attendance at an Executive Board meeting, provided that the proposed Bylaw change(s) have been noticed by the Secretary pursuant to Section 5, Article 5.

STANDING RULES

SR Article III

3.1 The Chapter Treasurer shall routinely pay for all meals at Chapter Meetings, thus negating such posting in Chapter Minutes.

(See Chapter Minutes of October 18, 2006, Treasurer's Report for Motion, and Chapter Meeting Minutes of November 17, 2006 for approval/vote)

3.2 Chapter Donations to Non-Law Enforcement Entities

Upon duly made motion, second and affirmative vote of the Chapter, funds may be donated to a non-law enforcement entity in an amount not to exceed \$250. a year.

(See Chapter Minutes of February 20, 2014 for Motion and Approval vote for above new section)

Bylaw Amendment Dates:

These Bylaws were duly noticed for amendment, and subsequently amended in 2012. The Standing Rules were enacted/amended as indicated.

These Bylaws/Standing Rules were maintained, updated per Chapter vote, and submitted by Steven H. Brackett.