

**NEW
COURSE**

Hosted by
Santa Clara
POA



ASSOCIATION TREASURER 101

This **NEW 8-hour class** is designed for brand-new or newly appointed association treasurers.

We will cover a variety of topics, including fiduciary responsibility, bank accounts & statements, credit cards, debit cards, budgeting, investments, association dues and the collection of association dues, and board reporting requirements and reimbursements.

Our instructors have years of experience with first hand knowledge on how to handle the duties of an association treasurer, along with how an association should function, and have a lot of stories to share of what you should never do as a treasurer.

Who should attend: Brand New Treasurers, or Treasurers in their position for less than 2 years.

Course Location:

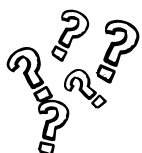
**Santa Clara PD
601 El Camino Real
Santa Clara, CA 95050**

Course Dates:

**March 3, 2026
8 am-5 pm**

**Members: \$175
Non-members: \$300**

SCAN ME



Cathy Knappe
Training Coordinator
training@porac.org